**<Insert Date>**

State Secretary

WA Labor

Level 1, 22 Eastbrook Tce  
EAST PERTH 6004

via email: membership@walabor.org.au

To the State Secretary,

Re: Credentials Arising from Annual General Meeting **<Insert Branch Name>** Branch

The Annual General Meeting took place on the **<Insert Meeting Date>**

Please credential the following members as direct delegates to State Executive for 2019:

**<Insert Name>**

Please credential the following members as delegates to State Conference 2019:

**<Insert Name>**

Yours sincerely,

**<Sign>**

**<Insert Name>**

Secretary  
**<Branch Name>** Branch